

## Suva Crew Duties

### Apprentice:

Works under the direction and supervision of qualified crew.

**Required Knowledge and Skills:** no prior knowledge of sailing or seamanship required.

**Tasks:** as assigned under direct supervision of more qualified crew.

### Deck Hand.

Works under the supervision of more qualified crew.

**Required Knowledge and Skills:** Names of the sails and the parts of the sails, running rigging, and standing rigging, as used on Suva. Able to name basic parts of the boat and directions on the boat, ie, Port, Starboard, Forward, Aft, Deck, Bulkhead. Accomplish assigned tasks without continuous supervision.

**Tasks:** Raising sails, lowering sails, rigging dock lines and fenders, keeping the deck shipshape .

### Bos'n.

Works at the direction of the Senior Bos'n and Captain. Supervises the crew on the foredecks, including sail handling (raise, lower, trim)

**Required Knowledge and skills:** As above for Deck Hand; be able to name and recognize points of sail, and trim sails accordingly. At the helm, able to and keep Suva on a proper course as directed by the Captain or first mate. under sail or power. Knowledge of Suva Man Overboard procedures. Ability to operate Suva's auxiliary boat.

**Tasks:** Supervise and assist in tasks related to sailing Suva. Supervise and train Deck hands and apprentices. Prepare for all aspects of getting underway, including rigging all equipment and sails for use. Properly stow all sails, lines, and other equipment to secure Suva after sailing.

### Senior Bos'n.

Works under the direction of the Captain. Supervises, directs, and trains entire deck crew. Coordinates with Purser.

**Required Knowledge and Skills:** Able to sail unsupervised in a small boat. Knowledge of rules of the road and basic costal navigation. Possess Washington State safe boating license or suitable USCG certification. Knowledge of Suva's operating procedures. Basic knowledge of Boat systems, including sanitary system, electrical, and fuel systems. Ability to maneuver Suva under power in vicinity of Docks.

**Tasks:** To safely direct operation of the Suva in all operations to ensure completion of the cruise, including Man Overboard recovery procedures. Assist the captain in all aspects of operating Suva.

### Captain.

Directs the crew in the Safe Operation of Suva.

**Required knowledge and Skills:** Posses appropriate CG certifications for operating Suva.

**Tasks:** Conduct the cruise in accordance with all applicable CMHF guidelines and USCG regulation.

### Guidelines for crew assignment:

Min crew: (3). Captain, plus Senior Bos'n and Bos'n. OR Bos'n and Two Deck Hands. The assigned captain will determine if the available crew is suitable to accomplish the outing in a safe manner. Crew working to advance will, when possible, be assigned to shadow a qualified crew person.